

1. We understand the Owner's Rep. will be assisting the District both in developing the specifics of the referendum scope and effectively helping to determine the highest priority work to be implemented based on the Master Facility Plan, draft timeline, etc., please confirm.

Partly correct. We are looking for assistance in managing the process with our Architect (Wight & CO) and a Construction Manager to be named later. We want to know your expertise, qualifications and experiences in assisting with large capital projects over several years. We have typically hired internal Project Managers to assist us throughout the years of our tremendous growth years. We are looking for an Owner's Rep to take on that role for us.

2. Please confirm that a fee proposal and/or hourly rates are not required as part of this RFQ response.

We are looking for how and how much you are expected to be compensated for your services.

3. On page 5 of the RFQ document, there is mention of the Selection Committee (SC)- **can the District share the members and/or positions of the Selection Committee?**

The District's CSBO and Director of Building Operations will be leading the selection committee. Other team members will include other district administrators and building operations staff.

4. On page 5 of the RFQ document, there is mention of a Recommendation by the Selection Committee based on the combination of RFQ response, composition and qualifications of the team, interview process, and proposed fees/costs- **can the District provide the Evaluation Criteria and Scoring with relative weight for each portion of the RFQ response and Interview?**

As an RFQ, We do not anticipate using a formal scoring sheet or weightings.

5. On page 5 of the RFQ document, there is mention of the Interview including a 20-minute presentation and 40-minute Q&A- **does the District expect to see specific criteria presented or is the agenda topics open to the respondent's choice?**

The first 20 minutes are for you to tell us your qualifications and experience and other relevant information as you deem relevant. The Q & A portion will be questions from the selection committee based on our review of the specific proposals.

6. Is it possible to please provide an **extension for the date RFQ** is due to the District by 2-3 days?

No, the dates are designed for us to complete the process and get our selection to the Board of Education for approval on Feb 3, 2025

7. Will the OR Construction Representative(s) be expected onsite full time for the duration of all projects?

No. Our expectation is that the OR will be involved as needed throughout the project. There may be times where no involvement is required due to timing and others where there may be multiple personnel involved

8. Are there other project team members who have been engaged to date? If so, please provide organizations and scope.

Our Architects, Wight & Co for the Master Facility Plan portion, STR Partners for O&M projects, Inspec for hardscape and roofing, and Performance Services for HVAC projects. We do plan on hiring a Construction Manager once the OR is in place. We also have two (2) Project Managers on staff who will assist.

9. Is the intent to implement projects with a single A/E design team for all projects? If no, what is the organizational strategy, and will the OR have input?

Yes for the Master Facility Plan. Yes the OR will have input

10. Is the intent to implement a single CM to bid multiple projects for efficiency? If no, what is the organizational strategy, and will the OR have input?

Good question. We hope to understand your approach to this in the RFQ and possible interview.

11. Item 21 under construction phase – please provide clarification on the OR's scope of services related to coordinating the purchase of FF&E. Is the OR managing the procurement process?

Again, we would like to understand your approach to this and the value to us. Then we will determine the process.

12. There are certain scope items that we take some exception to. How should these items be conveyed to the District? Example: Site safety. Site safety is the responsibility of CM on site, not of the OR.

Agreed, but we would want the OR to help ensure this is getting done on behalf of the District.

13. Please describe how the two District Project Managers will integrate into the OR team.

They are seasoned PM's who have managed over \$50 million in projects the past 3 summers, and are working on nearly \$20 million for summer 2025. We expect them to stay involved in more of the O&M projects (Roofing, Hardscape, Lighting, HVAC, Playgrounds, etc) than the Master Facility Plan work, but they will be involved. They will help ensure there is coordination between the projects and standardization of processes and equipment. Examples are the type of lighting we want throughout the District, door hardware, card access, cameras, etc. Plus, their knowledge of the projects will help once they are done and we are in the post construction phase with warranty issues and operability issues.

14. Will the OR have the opportunity to collaborate with existing facilities staff on design and engineering as it impacts future facility management?

They will have that opportunity